

Xometry Quality, Security and Organizational Structure for Vendor/Supplier Onboarding Process

Quality Policy: Xometry is committed to providing industry-leading customer service, on-time delivery and quality parts, while also providing competitive prices and lead times. Xometry is committed to improving its operational efficiencies in order to drive long term business sustainability and employee and shareholder satisfaction. Xometry complies with the ISO 9001, ISO 13485, and SAE INTERNATIONAL AS9100™D Standards.

Quality

Does company have a Quality Assurance Department:	⊠Yes	□No	□N/A
Does company have a Document Control System: *minimum 5 yrs. retention	⊠Yes	□No	□n/A
Does company have in-process Quality Inspection steps in manufacturing:	⊠Yes	□No	□n/A
*Physical inspection reports can be provided if requested in the customer quote			
Does company have a documented Management Review system:	⊠Yes	□No	□n/A
Does company have a Corrective Action system in place:	⊠Yes	□No	□n/A
Does company have a Non-conforming Materials process in place:	⊠Yes	□No	□n/A
Does company have an internal audit program in place:	⊠Yes	□No	□n/A
Does company have a material inspection program in place:	□Yes	□No	⊠N/A
*Xometry does not quote based on customer-provided materials/can provide material certificatio	ons if reque	ested at t	he time of quote
Does company provide test data, CoCs, $1^{ ext{st}}$ articles, or other acceptance verification: $oxtimes$ Ye	es □No	⊠N/A	
*If requested at the time of quote			
Does company maintain an approved supplier list, periodically review suppliers:	⊠Yes	□No	□n/A
*partner shops are vetted and evaluated with each job submitted via a score system and	l must ma	aintain a	minimum
score			
Personnel/Environment/Facilities			
Does company have an employee training program in place:	\Box Yes	□No	⊠N/A
*We are not a traditional, direct manufacturing facility			
Does company keep records of employee training:	□Yes	□No	⊠N/A
Does company have a tool calibration program in place:	□Yes	□No	⊠N/A
*Xometry does not provide calibration services but shop tools are calibrated regularly			
Does company keep records of tool calibration:	□Yes	□No	⊠N/A
Does company have a preventative maintenance program in place:	□Yes	□No	⊠N/A
*Partner shops are responsible for their own equipment preventive maintenance			
Does company maintain lot traceability throughout the manufacturing process: <i>*lot numbering can be requested at the time of quote</i>	□Yes	□No	⊠N/A



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Sales & Customer Service

Does company issue formal quotes for orders:	⊠Yes	□No	\Box N/A
Requirements for quoting (Drawing, DHF, IGES, etc.): STEP STP SLDPRT STL DXF	IPT X	_B X_T	3MF
3DXML JT PRT CATPART SAT files			
Does company require purchase orders? *we make exceptions for credit card purchases	□Yes	⊠No	\Box N/A
*Acceptable forms of payment are Purchase order, ACH or check			
Does company offer Net 30 terms: STANDARD	⊠Yes	□No	\Box N/A
Does company review quotes and Purchase Orders to ensure requirements are met:	⊠Yes	□No	□n/A
Does company have a formal complaint system in place:	⊠Yes	□No	\Box N/A
Does company maintain a formal RMA system:	⊠Yes	□No	□n/A

Please see the link to our LEGAL FAQ page containing our ISO certifications and Terms <u>Xometry Legal FAQ Page</u> ISO 9001:2015/AS9100/ISO 13485 and ITAR Certified

Calibration Questions: Xometry does not provide calibration services (ISO 17025 related)

NIST Questions, including maintenance logbook, history files, ops procedures and sterilization: Xometry does not provide laboratory services

Org Chart inquiries: Please refer to our SEC filings or Investor Relations page, which includes Code of Conduct, Environmental and Human Rights Policies: <u>Xometry Investor FAQ</u>

Xometry may qualify under various NAICS codes, main designation is 332710

Company Address: Xometry, Inc. 6116 Executive Blvd. Suite 800 North Bethesda, MD 20852

Key Personnel:

Randy Altschuler, CEO

Mark Kearney, Sr Director, Quality Operations and Regulatory Affairs

Carolyn Webb, Accounting Manager

Please send all initial inquiries through our Customer Support Team and copy your designated Sales Representative <u>support@xometry.com</u> Ph. 240-252-1138

Xometry's quote platform resides on the Amazon Web Service US GovCloud Simple Storage Service

*A more detailed explanation of this information and Quality Manual can be provided if requested and an NDA is executed